

United States Department of Agriculture
Agricultural Marketing Service
Animal and Plant Health Inspection Service

Administrative Notice

MRP 00-3

4/27/00

SPOT AWARDS

Effectively immediately, there is no limit on the number of spot awards an employee can receive in a fiscal year. On November 23, 1999, the Office of Personnel Management (OPM) issued regulations lifting the limit. Keep in mind, however, that spot awards still may only range in value from \$50 to \$500. The total amount of an individual spot award amount cannot exceed \$500.

Agencies should continue to monitor the usage of the spot award and report them as part of the annual incentive awards report submitted to OPM.

If you have any questions concerning this Notice, contact on the following agency awards specialists:

APHIS
AMS and GIPSA

Faith Taylor
Celeste Lucas

301-734-5651
202-690-4240

This Notice can be accessed on the Internet at www.aphis.usda.gov/library or on the AMS Intranet at <http://insideams.ams.usda.gov>.

/s/ W. J. Hudnall
Deputy Administrator
MRP Business Services